AGENDA

1. Apologies for absence.

2. To elect a Chairman for the forthcoming year

3. To receive the Chairman’s declaration of office

4. To elect a Vice Chairman for the following year

5. To receive members declarations of acceptance of office

6. Co-option of Parish Councillor

7. Declarations of Interest.

8. To appoint Committees and Overseers for the forthcoming year

9. Minutes of the meeting held on 11th April 2011

10. Matters arising from the minutes not dealt with elsewhere on the agenda.

11. Clerk’s report.

12. Overseers’ reports.

13. Reports from Committees

A. Planning

a. New applications

<table>
<thead>
<tr>
<th>Reference</th>
<th>Location</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SE/11/00659</td>
<td>The Old Oast House Shoreham Road</td>
<td>Erection of first floor rear extension, demolition of existing single dwelling (The Oast House Bungalow) to facilitate erection of detached garage with first floor Granny Annexe and single storey link canopy</td>
</tr>
<tr>
<td>SE/11/00698</td>
<td>14 Telston Lane</td>
<td>Erection of a single storey rear extension (Amendment to previously approved scheme SE/10/02216/FUL reflecting change to built extent at boundary)</td>
</tr>
<tr>
<td>SE/11/00860</td>
<td>24 Warham Road</td>
<td>Demolition of existing garage and erection of attached single storey side garage and porch. new crossover and driveway.</td>
</tr>
<tr>
<td>SE/11/00895</td>
<td>High Point Coombe Road</td>
<td>Replacement of existing pair of garages, with a one bedroom dwelling</td>
</tr>
<tr>
<td>SE/11/00920</td>
<td>Willow Brook Old Otford Road</td>
<td>Demolition of the lean-to roofed extension to the kitchen, the existing balcony roof and parapet, and the erection of an extension in place of the existing patio area, which will fill in the ‘L’ shape of the present building. The flat roofed balcony area will contain a lantern light and glass balustrade to the perimeter.</td>
</tr>
</tbody>
</table>

KCC/SE/0164/Otford Primary 2011 School Planning permission for the construction of one, six bay modular building to accommodate an additional two classrooms.

b. Results received

<table>
<thead>
<tr>
<th>Reference</th>
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</tr>
</thead>
<tbody>
<tr>
<td>SE/11/00182</td>
<td>19 Orchard Road</td>
<td>Two storey side extension, rear conservatory and front porch extension with pitched roof over (as approved application SE/10/02386/FUL with porch extension) Allowed</td>
</tr>
<tr>
<td>SE/11/00136</td>
<td>Unit 6 Block 2 Vestry Industrial Estate</td>
<td>To operate hand car wash (retrospective) Allowed</td>
</tr>
</tbody>
</table>
SE/11/00242  The Bull, High Street  1 no. externally illuminated freestanding post sign (sign 1), 1 no. externally illuminated hanging sign (sign 4), 2 no. non illuminated board signs (signs 7) (retrospective) Refused

SE/11/00243  The Bull, High Street  Remove old signs and install new (retrospective)  Refused

SE/11/00326  St Bartholomews Ch  External illumination to East window of church  Allowed

SE/11/00308  Downsview Shoreham Road  Alterations and additions including new double volume entrance hall, rear single storey extension and enlarged rear dormer window. Revised vehicular access with repositioning of entrance piers and gates.  Allowed

SE/11/00479  7 Tudor Drive  First floor side and rear extension, to include room in roof space.  Allowed

c. Appeals

APP/G2245/C/10/2134986  Hopgarden Farm Telston Lane  Appeal made by Ms A Wenham against Sevenoaks District Council  Appeal dismissed
d. Copy letter from ODHS re Archaeological Watching Brief 44 The Charne (Committee to note).
e. Copy from Mr P Webb re Planning Meeting (Committee to note).

B. Environment

a. To receive the report of the Committee (circulated).
b. Copy from CPRE of Fieldwork Magazine Spring 2011 (Committee to note).
c. Copy from Kent Wildlife Trust of Wild Kent Magazine Spring 2011 (Committee to note).

C. Highways

a. To receive the report of the Committee

D. Recreation

a. To receive the report of the Committee (circulated).
b. Copy from Wicksteed of Play Area Inspection Reports (Committee to note).
c. Copy from Brian Thomas of Village Report (Committee to note).

E. Services

a. To receive the report of the Committee (circulated).
b. Copy from Applause of Autumn 2011 menu (Committee to note).
c. Notice from West Kent Housing Association AGM to be held 26.5.11 (Committee to note).
d. Letter from Shoreham Parish Council re Rail Services (Committee to note).

F. Finance & General Purposes

a. To approve orders for payment (circulated).
b. To receive the report of the Committee
c. To receive the report of the Heritage Centre Management Committee
d. Report re Twinning
e. Parish Plan
f. Letter from PHS Washrooms re account (Committee to note).
g. Copy of Charity Commission News (Committee to note).
h. Copy from OSA of Accounts 10/11 (Committee to note).
i. Letter from MDH re Annual Contract (Committee to note).
j. Email from C Mills re Parish Council Election (Committee to note).
k. Copy from Zurich of LCAS Bulletin Spring 2011 (Committee to note).

KALC/ACRK

a. Notice from NALC of Communities in Action Conferences June, July & Sept
b. Copy from NALC of Legal Briefing re Standards of Conduct

14. To note date of next meeting as 13.6.11 at 7.30pm

In Committee