

Otford Parish Council
The School House, 21 High Street, Otford, Kent, TN14 5PG

Tuesday 3rd January 2012

To members of the Council

You are hereby summoned to attend the 1st meeting of 2012 of Otford Parish Council at Otford Village Hall on Monday 9th January at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

AGENDA

1. Apologies for absence.
2. Declarations of Interest.
3. To receive, approve and sign the minutes of the full Council Meeting held 10th December 2011
4. Matters arising from the last minutes.
5. Clerk's report.
6. Overseers' reports.
7. Reports from Committees

A. Services

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Report re Twinning
- d. Copy from English Rural Housing Association of The Bulletin Winter 2011 (Committee to note).
- e. Copy of Newsletter of Health Overview and Scrutiny Committee Dec 2011 (Committee to note).
- f. Copy from KCC of Kent Cultural Strategy Action Summary (Committee to note).

B. Finance & General Purposes

- a. To receive the minutes of the F&GP Committee meeting of 4.1.12
- b. To receive the Chairman's report
- c. To receive and approve any recommendations
- d. To approve orders for payment (circulated).
- e. Letter of thanks from Sevenoaks Volunteer Transport Group re donation (Committee to note).
- f. E-mail from Charity Commission re update on public benefit guidance (Committee to note).

C. Planning

- a. To receive the minutes of the Planning Committee meeting on 21.12.11
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

D. Environment

- a. To receive the Chairman's report
- b. To receive and agree any recommendations

c. Copy from CPRE of Fieldwork Winter 2011 (Committee to note).

E. Highways

a. To receive the Chairman's report

b. To receive and agree any recommendations including recommendations re Sevenoaks Road improvements

c. Letter from SDC re School Keep Clear Markings (Committee to note).

d. Letter from OVMH concerning U3A booking cancellation re parking problems (Committee to note).

F. Recreation

a. To receive the Chairman's report

b. To receive and agree any recommendations

c. Copy of KCPFA Newsletter Winter 2011 (Committee to note).

KALC/ACRK

a. Copy of Agenda for KALC Sevenoaks Area Meeting to be held 13.1.12

8. To note date of next meeting as 13.2.12 at 7.30pm