

## **Agenda**

### **Otford Parish Council Highways Committee**

to held in the Meeting Room, OPC Office, on Thursday 2<sup>nd</sup> February 2012 at 09.15am

Expected: Cllrs Richard Knight (Chairman); Doug Cracknell; Jackie Howe  
John Edwards-Winsor; Howard Leicester; Martin Whitehead

In attendance: Brenda Hambrook (Parish Clerk); Jeff Lee (Parish Plan Highways Group)

#### **1. APOLOGIES FOR ABSENCE**

#### **2. DECLARATIONS OF INTEREST**

**3. To agree MINUTES** of the previous Committee Meeting, 30<sup>th</sup> November 2011

**4. MATTERS ARISING** from the minutes not covered by the agenda.

#### **5. AGENDA ITEMS**

##### **5.1. Information on Crashes**

##### **5.2 Bus Shelters - to receive an update**

##### **5.3 Car Parking**

##### **To receive an update**

(the detailed implementation of car parking surveys and updates on reports from Parking management Companies will be discussed by the Parking sub committee following the meeting)

- i. Correspondence with OVMH representatives and two members of the public
- ii. Other Parking matters

##### **5.4 Village Gateways**

- i. Update from KHS Meeting 11.01.12
- ii. Progress report

##### **5.5 Footpaths & Walkways - to receive an update**

##### **5.6 Road Signs - to receive an update**

##### **5.7 Road Safety - to receive an update**

##### **5.8 Other matters**

##### **Date of next meeting**

The date of next meeting Monday 5<sup>th</sup> April at 09.15 School House.