

# OTFORD PARISH COUNCIL

Clerk: Ms. B. Hambrook  
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The next meeting of the Finance and General Purposes committee of Otford Parish Council will take place on Monday 6th February 2012 at 9.15am at the above address.

## AGENDA

- 1. Apologies for absence**
  - 2. Approval of the minutes of the meeting on 4th January 2012 and matters arising from these minutes.**
  - 3. General**
    - 3.1 To receive an updated cash flow
    - 3.2 To receive details of receipts and payments made since the last Council meeting
    - 3.3 To approve tender documentation for mowing the village green, Palace Approach, the consecrated area of the cemetery and the church yard.
    - 3.4 To discuss the Community Governance Review and make recommendations to the Council.
  - 4. Cemetery**
    - 4.1 To receive an update on any matters arising since the last meeting.
  - 5. Car Park**
    - 5.1 To receive an update on any matters arising since the last meeting.
  - 6. Toilets**
    - 6.1 To receive an update on any matters arising since the last meeting.
  - 7. Allotments**
    - 7.1 To receive an update on any matters arising since the last meeting.
  - 8. Bus stops**
    - 8.1 To receive an update on any matters arising since the last meeting.
  - 9. Recreation ground**
    - 9.1 To receive an update on charging of recreation ground electricity/water
    - 9.2 To receive an update on recharging of costs of blocked drain
    - 9.3 To receive an update on recharging costs re Football Pavilion including VAT position.
  - 10. School House**
    - 10.1 To receive an update on the recharge to the Heritage Centre
  - 11. Other**
    - 11.1 To receive an update on progress re the 99 year lease on Hale Lane.
    - 11.3 To review copies of charity returns for the Charity of John Charman and Otford Recreation Ground.
    - 11.4 To discuss financing of Diamond Jubilee celebrations.
    - 11.4 Other matters arising.
- Date of next meeting - 5th March 2012