Tuesday 6\textsuperscript{th} March 2012

To members of the Council

You are hereby summoned to attend the 3rd meeting of 2012 of Otford Parish Council at Otford Village Hall on Monday 12\textsuperscript{th} March at 7.30pm for the purpose of transacting the following business

........................... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman’s discretion during the meeting

AGENDA

1. Apologies for absence.

2. Declarations of Interest.

3. To receive, approve and sign the minutes of the full Council Meeting held 13th February 2012

4. Matters arising from the last minutes.

5. Clerk’s report.

6. Overseers’ reports.

7. Reports from Committees

A. Highways
   a. To receive the Chairman’s report
   b. To receive and agree any recommendations
   c. Letter from Otford Village Memorial Hall re Car Park Parking problems (Committee to note).
   d. E-mails from Residents re Car Parking problems (Committee to note).
   e. E-mail from KCC re Speed Limit A225 Sevenoaks Road – Otford (Committee to note).

B. Recreation
   a. To receive the Chairman’s report
   b. To receive and agree any recommendations
   c. Copy from the Otford Allotments Association of Newsletter Spring 2012 (Committee to note).
   d. Letter from Otford Allotments Association re Allotment Car Park (Committee to note).
   e. E-mail from Mr A Fry re Car Park (Committee to note).
   f. E-mail from KCC re Try Angle Awards 2012 (Committee to note).
   g. Letter from Sylvia Critcher re additional parking for Quilt Show 20\textsuperscript{th}/21\textsuperscript{st} April (Committee to note).
C. Services
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. Copy from Sevenoaks & District Seniors Action Forum of Newsletter Feb 2012 (Committee to note).
d. E-mail from SDC re Paralympic Briefing notes and Volunteer Stewards (Committee to note).
e. Copy from KCC of Health Overview and Scrutiny Committee newsletter March 12 (Committee to note).
f. E-mail from KCC re Review of Gypsy and Traveller Allocation Policy (Committee to note).
g. E-mail from KCC re the Kent Placement Portfolio –Student Placement Opportunities (Committee to note)

D. Finance & General Purposes
a. To receive the minutes of the F&GP Committee meeting of 5.3.12
b. To receive the Chairman’s report
c. To receive and approve any recommendations
d. To approve orders for payment (circulated).
e. To receive the report of the Heritage Centre Management Committee
f. To discuss and resolve a response to the Sevenoaks Town Council proposals arising out of the Community Governance Review (Committee to discuss)
g. Letter from Mr. C. Ward re Community Governance Review (Committee to note).
h. Draft Response from Sevenoaks Town Council re Community Governance Review (Committee to note).
i. Copy from Charity Commission of News February 2012 (Committee to note).
j. To discuss and resolve on an application to Locality

E. Planning
a. To receive the minutes of the Planning Committee meetings on 22.2.12 and 7.3.12
b. To receive the Chairman’s report
c. To receive and agree any recommendations
d. Copy of Agenda re LGBC Meeting on 7.3.12 (Committee to note).
e. Copy from SDC of Planning Policy Briefing notes and Community Infrastructure Levy introduction notes from meeting held 29.2.12 and OPC notes (Committee to note).

F. Environment
a. To receive the minutes of the Environment Committee meeting on 6.3.12
b. To receive the Chairman’s report
c. To receive and agree any recommendations
d. Letter from South East Water re Drought Plan (Committee to note).
e. Letter from CPRE re AGM to be held 9.6.12 (Committee to note).
f. Letter from Kent Men of The Trees re Competition 2012 (Committee to note).
g. Copy from Open Spaces of Open Space Magazine Spring 2012 (Committee to note).
h. Letter from Cllr. E Ward to Tarmac re Commemorative planters for the village (Committee to note).
i. Copy from FCS of Grounds Maintenance Report February 2012 (Committee to note).

KALC/ACRK
a. Letter to KALC re legal input Tennis Club Lease
b. Notice from ACRK re Rural Community of the Year and Village Hall of The Year
c. E-mail from KALC re Learning & Development Update
d. Copy from KALC of Parish News Jan/Feb 2012

8. To note date of next meeting as 16.4.12 at 7.30pm