Otford Parish Council
The School House, 21 High Street, Otford, Kent, TN14 5PG

Tuesday 3rd July 2012

To members of the Council

You are hereby summoned to attend the 7th meeting of 2012 of Otford Parish Council at Otford Village Hall on Monday 9th July at 7.30pm for the purpose of transacting the following business

……………………………. Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman’s discretion during the meeting

AGENDA

1. Apologies for absence.

2. Declarations of Interest

3. To receive, approve and sign the minutes of the full Council Meeting held 11th June 2012

4. Matters arising from the last minutes.

5. Clerk’s report (to note).

6. Overseers’ reports.

7. Reports from Committees

A. Services
   a. To receive the Chairman’s report
   b. To receive and agree any recommendations
   c. Copy from South Eastern trains of Stakeholder Newsletter June 2012 (Committee to note).

B. Finance & General Purposes
   a. To receive the minutes of the F&GP Committee meeting of 2.7.12
   b. To receive the Chairman’s report
   c. To receive and approve any recommendations
   d. To approve orders for payment (circulated).
   e. To receive the report of the Heritage Centre Management Committee
   f. Copy from Zurich of LCAS Bulletin Summer 2012 (Committee to note).
   g. Copy from Knocker & Foskett of Legal Updates (Committee to note),
   h. Copy from Unity Trust Bank of newsletter Issue 2 (Committee to note).
   i. To agree a response to the LGPS Employer Consultation form (Committee to agree).
   j. Letter from resident re Cemetery Memorial (Committee to note).
C. Planning
a. To receive the minutes of the Planning Committee meetings on 13.6.12, 27.6.12
b. To receive the Chairman’s report
c. To receive and agree any recommendations
d. Copy from Navigus Planning of Journal of Local Planning Summer 2012
e. Agenda from London Green Belt Council of meeting held 4.7.12 (Committee to note).
f. Copy letter from resident re Hopgarden Farm, Telston Lane (Committee to note).
g. E-mail from LGBc re National Planning Policy Framework (Committee to note).
h. Letter from Fort Halstead re Community Planning Weekend 13&14 July (Committee to note)
i. Copy letter from Communities and Local Government re protection of Green Belts (Committee to note).
j. E-mail from SDC re Planning Consultations (Committee to note).

D. Environment
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. Copy from Woodland Trust of revised Management Plan for Palace Park Wood (Committee to note).
d. Copy from Open Spaces Society of Newsletter and 2011 Annual Report and accounts (Committee to note).

E. Highways
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. E-mail from resident re Car Parking (Committee to note).
d. E-mail from West Kent PROW re footpaths SR49, SR51 and SR59 (Committee to note).
e. Letter from KCC re Kent Rental Scheme - Consultation (Committee to note).
f. Agenda item from KCC re Managing Events on the Highway (Committee to note).
g. Information from an OVMH trustee re car parking (Committee to note).

F. Recreation
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. Copy from Wicksteed Safety Inspection Report Play Areas (Committee to note).
d. To consider the request of Sevenoaks Amateur Boxing Club to use Hale Lane Recreation ground for a fundraising Fun Day on Sunday 26th August 2012.
e. E-mail from SDC re Summer Holiday Activities (Committee to note).
f. Letter from SITA Trust re proposed children's play area Hale Lane (Committee to note).
g. Letter from SDC re pre application advice enquiry re Hale Lane Play Area planning (Committee to note).
h. E-mail from N Woodrow-Clark re use of Chalk-Pit for Chipstead Juniors and to consider the request of Otford United Junior Football Club and Chipstead Juniors to use the Chalk-pit.
i. Minutes of the Sevenoaks Youth Advisory Group Meeting held 21.6.12 (Committee to note).
j. E-mail from KCPFA re Tennis Club Lease and to consider the rent to be charged to the Tennis Club under the proposed 50 year lease.
k. To consider the request from Sainsbury's to use the Recreation Ground for a staff fun day and fundraising event on Sunday 12th August 2012 and OSA reply.

KALC/ACRK
a. E-mail from KALC re new website
b. E-bulletin from KALC
c. Copy from KALC of Learning and Development Questionnaire Summer 2012 and update
d. E-mail from KALC re Car Park Meeting
e. Minutes of KALC Sevenoaks Area Meeting held 8.6.12 and Terms of reference
f. E-mail from KALC / Kent Fire & Rescue re Workshops

11. To note date of next meeting as 13.8.12 at 7.30pm