Otford Parish Council  
The School House, 21 High Street, Otford, Kent, TN14 5PG

Tuesday 7th August 2012

To members of the Council

You are hereby summoned to attend the 8th meeting of 2012 of Otford Parish Council at Otford Village Hall on Monday 13th August at 7.30pm for the purpose of transacting the following business

…………………………. Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman’s discretion during the meeting

AGENDA

1. Apologies for absence.

2. Declarations of Interest

3. To receive, approve and sign the minutes of the full Council Meeting held 9th July 2012

4. Matters arising from the last minutes.

5. Clerk’s report (to note).

6. Overseers’ reports.

7. Reports from Committees

A. Recreation
   a. To receive the minutes of the Recreation Committee on 16.7.12
   b. To receive the Chairman’s report
   c. Letter from SITA Trust re funding for Play Area Hale Lane (Committee to note).
   d. To discuss maintenance of the Recreation Ground and approve Brian Thomas to oversee this on behalf of Otford Parish Council.
   e. To agree on the supplier for the Hale Lane Playground
   f. Copy from Kent County Playing Fields Association of August Newsletter (Committee to note).

B. Services
   a. To receive the minutes of the Services Committee meeting on 9.8.12
   b. To receive the Chairman’s report
   c. To receive and agree any recommendations
   d. Copy from Hospice in the Weald of Newsletter Summer 2012 (Committee to note).
   e. Copy from Kent Police Authority of Policing Matters July 2012 (Committee to note).
   f. E-mails from Southeastern Trains of Stakeholder Update (Committee to note).
   g. Copy from Sevenoaks District Seniors Action Forum of Newsletter Issue 9 (Committee to note).
C. Finance & General Purposes
a. To receive the minutes of the F&GP Committee meeting of 6.8.12
b. To receive the Chairman’s report
c. To receive and approve any recommendations
d. To approve orders for payment (circulated).
e. Copy from Local Government Association of Draft Local Audit Bill (Committee to note).
f. Copy from Local Government Association of Improvement Bulletin July 2012 (Committee to note).
g. Letter from Association of Burial Authorities re new arrangement of services (Committee to note).
h. Copy from SDC of Openness and Transparency on personal interests (Committee to note).
i. Letter from KCC re pension scheme internal dispute resolution procedure (Committee to note).

D. Planning
a. To receive the minutes of the Planning Committee meetings on 11.7, 18.7, 25.7 & 8.8.
b. To receive the Chairman’s report
c. To receive and agree any recommendations
d. To discuss and vote on a dispensation under the Code of Conduct
e. Copy from London Green Belt Council of minutes of meeting held 4.7.12 (Committee to note).

E. Environment
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. E-mail from resident requesting dog bin (Committee to note).
d. E-mail from KCC re overgrown footpaths (Committee to note).
e. Copy from Kent Wildlife Trust of Wild Kent magazine and notice of AGM to be held 22.9.12 (Committee to note).
f. Copy from CPRE of Countryside Voice Magazine (Committee to note).
g. Letter from Kent Downs AONB re Management Plan Review consultation (Committee to note).

F. Highways
a. To receive the minutes of the Highways Committee meeting on 2.8.12
b. To receive the Chairman’s report
c. To receive and agree any recommendations
d. E-mail from SDC re KCC anti-speeding campaign August 2012 (Committee to note).
e. Letter from SDC re informal consultation on changes to parking arrangements in Otford (Committee to note).

KALC/ACRK
a. Copy from KALC of Parish News July 2012
b. E-mail from KALC re Kent Lane Rental Scheme
c. Copy letter from KALC re improvements to the policy and legal framework for public rights of way.
11. To note date of next meeting as 10.9.12 at 7.30pm