Tuesday 6th November 2012

To members of the Council

You are hereby summoned to attend the 11th meeting of 2012 of Otford Parish Council at Otford Village Hall on Monday 12th November at 7.30pm for the purpose of transacting the following business

_____________________________ Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman’s discretion during the meeting

AGENDA

1. Apologies for absence.

2. Declarations of Interest

3. To receive, approve and sign the minutes of the full Council Meeting held 8th October 2012

4. Matters arising from the last minutes.

5. Clerk’s report (to note).

6. Overseers’ reports.

7. Reports from Committees

A. Planning
   a. To receive the minutes of the Planning Committee meetings on 17.10 & 31.10.12
   b. To receive the Chairman’s report
   c. To receive and agree any recommendations
   d. Notice of London Green Belt Council AGM held 7.11.12 (Committee to note).
   e. Email from KCC re Public Consultation held 3.10.12 re Otford Primary School (Committee to note).

B. Environment
   a. To receive the minutes of the Environment Committee meeting held 6.11.12
   b. To receive the Chairman’s report
   c. To receive and agree any recommendations

C. Highways
   a. To receive the Chairman’s report
   b. To receive and agree any recommendations
   c. To receive recommendations on the introduction of a Pay & Display scheme in the village car park and the level of charges and to vote on the recommendations.
   d. E-mail from resident of Chipstead re Car Park (Committee to note).
e. Letter from Resident re step at Pickmoss (Committee to note).
f. Letter from SDC re parking at Warham Road j/w Sevenoaks Road (Committee to note).
g. E-mail from resident re Car park (Committee to note).
h. Copy letter from resident re Warham Road parking restrictions (Committee to note).
i. Letter from KCC re Kent Lane Rental Scheme Consultation (Committee to note).

D. Recreation
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. Copy letter from resident re landscaping between allotments and Methodist Church (committee to note).
d. Notice of Sevenoaks Youth Advisory Group meeting held 25.10.12 and minutes (Committee to note).
e. E-mails from OUJFC re Hale Lane Playground Project (Committee to note).
f. E-mail and Letter from Otford Methodist Church re work done to boundary with allotments (Committee to note).
g. Letter from Otford Allotments Association re work done to boundary with Methodist Church (Committee to note)
h. E-mail from Play Place re Youth Provision (Committee to note).

E. Services
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. Copy from SDC of Community Safety News (Committee to note).
d. Copy from Southeastern of Stakeholder news (Committee to note).
e. Letter from Otford School VE Day Reunion (Committee to note).

F. Finance & General Purposes
a. To receive the minutes of the F&GP Committee meeting of 5.11.12
b. To receive the Chairman’s report
c. To receive and approve any recommendations
d. To approve orders for payment (circulated).
e. Copy from Knocker & Foskett of Legal Update Newsletters (Committee to note).

KALC/ACRK
a. E-mail from KALC re Learning & Development Autumn Update
b. Notice from KALC of 65th AGM to be held 17.11.12 and Annual Report 2011/12
c. Copy from KALC of Parish News October 2012
d. E-mail from KALC re Progress on Localism Questionnaire.
e. Agenda for KALC Sevenoaks Area Meeting held 9.11.12

11. To note date of next meeting as 10.12.12 at 7.30pm