Otford Parish Council  
The School House, 21 High Street, Otford, Kent, TN14 5PG  

Tuesday 2nd July 2013

To members of the Council

You are hereby summoned to attend the 7th meeting of 2013 of Otford Parish Council at Otford Village Hall on Monday 8th July at 7.30pm for the purpose of transacting the following business

…………………………. Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman’s discretion during the meeting

AGENDA

1. Apologies for absence.

2. Declarations of Interest not previously declared

3. To receive, approve and sign the minutes of the full Council Meeting held 10th June 2013

4. Matters arising from the last minutes.

5. Clerk’s report (to note).

6. Overseers’ reports

7. Reports from Committees

A. Finance & General Purposes
a. To receive the report of the F&GP Committee meeting held 24.6.13
b. To receive the Chairman’s report
c. To receive and agree any recommendations
d. To approve orders for payment (circulated).
e. Copy from Knocker & Foskett of Legal Updates (Committee to note).
f. E-mail from KCC re changes Local Government Pension Scheme & briefing note (Committee to note).
g. Letter from West Kent Mediation re donation (Committee to note).
h. Letter from UK Debt Management Office re direct debit (Committee to note).
i. E-mails from residents re Public Toilets (Committee to note).
j. Quotation from Ross Robinson re tree work Palace Field and Recreation Ground (Committee to note).
k. Report from FCS re Grave digging and tree works (Committee to note).
l. Copy letters to residents re tipping in Chalk-Pit (Committee to note).
m. E-mail from relative re rubbish dumped near grave in Cemetery (Committee to note).
n. E-mail from Edenbridge Town Council re KALC Cllr Training to be held 15.7.13 (Committee to note).

B. Planning
a. To receive the report of the Planning Committee meetings held 12.6.13 & 26.6.13
b. To receive the Chairman’s report
c. To receive and agree any recommendations
d. Copy from LGBC of Agenda for meeting held 3.7.13 and Notes 165 (Committee to note).

C. Environment
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. To receive and agree recommendations re vegetation clearance on public rights of way.
d. To receive and agree recommendations re Sycamore and Horse Chestnut on Palace Field
e. To receive and agree recommendation re planters outside The Parade.
d. E-mail from Kent Downs re submission to Heritage Lottery for Darent Valley Landscape Partnership Scheme (Committee to note).
e. E-mail from Otford Cubs re litter pick (Committee to note).
f. E-mail from resident re litter in Cemetery Car Park (Committee to note).
g. Copy of Agenda of DRIPS AGM to be held 10.7.13 (Committee to note).
h. E-mail from Down to Earth re removal of tree Palace Field (Committee to note).
i. E-mail from SDC re Conservation Volunteer tree planting sites (Committee to note).

D. Highways
a. To receive the report of the Highways Committee meeting held 17.6.13
b. To receive the Chairman’s report
c. To receive and agree any recommendations
d. Copy of minutes of Car Park Advisory Group meeting held 7.5.13 (Committee to note).
e. Copy from Highways Agency on M25 junction 5 to 7 newsletter and E-mails (Committee to note).
f. Copy of letter to KALC re proposed Car Parking Charges (Committee to note).
g. E-mail from Kent Highways re footway resurfacing Tudor Crescent (Committee to note).

E. Recreation
a. To receive the Chairman's report
b. To receive and agree any recommendations
c. E-mail from OSA re Recreation Ground Colts Pitch (Committee to note).
d. Letter to OSA re fencing of Senior football pitch (Committee to note).
e. Copy of E-mail from Ann Barnes to Kent Youth Advisory Group Meeting (Committee to note),
f. Copy E-mail re trees alongside Mill Meadow (Committee to note).
g. E-mail from CATS project re Otford session (Committee to note).

F. Services
a. To receive the Chairman’s report
b. To receive and agree any recommendations.
c. Letter from Invicta Grammar School re consultation to develop an annex (Committee to note).
d. E-mail from SDC re K College consultation event to be held 12.7.13 (Committee to note).
e. E-mail from South East Water of The source newsletter (Committee to note).
f. Cleaning of War Memorial for 2014 (Committee to discuss)
g. E-mail from British Gas re Boiler care plan (Committee to note).
h. E-mail from resident re Super Fast Broadband (Committee to note).

KALC/ACRK/NALC
a. Copy from KALC of The Parish News June 2013
b. E-mail from KALC re Councillors Conference to be held 13.7.13
c. Copy of minutes of KALC Sevenoaks Area meeting held 10.5.13 and Agenda for meeting to be held 12.7.13
d. E-mail from KALC re Police & Crime Commissioner Events
e. E-mail from KALC re Police Contact Points

9. To note date of next meeting as 12.8.13 at 7.30pm