Tuesday 8th October

To Members of the Council

You are hereby summoned to attend the 10th meeting of 2013 of Otford Parish Council at Otford Village Hall on Monday 14th October at 7.30pm for the purpose of transacting the following business

………………………….. Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman’s discretion during the meeting

AGENDA

1. Apologies for absence.

2. Declarations of Interest not previously declared

3. To receive, approve and sign the minutes of the full Council Meeting held 9th September 2013

4. Matters arising from the last minutes.

5. Clerk’s report (to note).

6. Overseers’ reports

7. Reports from Committees

A. Recreation
   a. To receive the report of Recreation Committee meeting held 23.9.13
   b. To receive the Chairman's report
   c. To receive and agree any recommendations
   d. E-mail from Young Kent re Youth Clinic to be held 15.10.13 (Committee to note).
   e. Copy from Otford Allotments Association of newsletter Autumn 2013 (Committee to note).
   f. Notice from KCC of Sevenoaks YAG meeting to be held 24.10.13 (Committee to note).

B. Services
   a. To receive the report of the Services Committee meeting held 24.9.13
   b. To receive the Chairman’s report
   c. To receive and agree any recommendations.
   d. To discuss the provision, and funding (OPC to contribute £250) of, three defibrillators in the village and to make any necessary recommendations.
   e. E-mails from KCC and OPC re Bus stop wheelchair access and road crossings (Committee to note).
   f. E-mail from NHS re NHS 111 phone service (Committee to note).
   g. E-mail to SDC re funding sources for accessible information provision (Committee to note).
h. E-mail from Network Rail re OPC complaint re old signal box land litter and dog mess (Committee to note).
i. Agenda for Otford Fete Committee AGM held 30.9.13 (Committee to note).
j. Notice from Sevenoaks District Arts Council of AGM to be held 17.10.13 (Committee to note).
k. E-mail from KCC Highways re missing Village of the Year Sign (Committee to note).
l. E-mail from VAWK re Be Our Buddy scheme (Committee to note).
m. E-mail from Kent Police re Remembrance Day Parades (Committee to note).

B. Finance & General Purposes
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. To approve orders for payment (circulated).
d. Copy from RBS RIALTAS of Fees and Charges (Committee to note).
e. E-mails from KCC re Employer Liaison Consultant Appointment and Pension Estimates (Committee to note).
f. Copy from SDC of Sevenoaks Re-organisation of Community Governance Order 2013 (Committee to note).
g. Copy from HM Revenue & Customs of Employer Bulletin (Committee to note).
h. E-mail from KCC re LGPS 2013 Regulations (Committee to note).
i. Copy from EDF of Annual Energy Statement re car Park Light (Committee to note).
j. E-mail from RSA Insurance re reimbursement for Pond Damage (Committee to note).
k. E-mail from Skinners re Sir Thomas Smythe's Charity (Committee to note).
l. Copy from Unity Trust bank of news update for September (Committee to note).

C. Planning
a. To receive the report of the Planning Committee meetings held 18.9.13 & 2.10.13
b. To receive the Chairman’s report
c. To receive and agree any recommendations
d. Copy from ASHTAV of Autumn Magazine (Committee to note).
e. E-mail from SDC re Sevenoaks Town Council Neighbourhood Area Designation Consultation (Committee to note).

D. Environment
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. Copy from the National Fruit Collection of Magazine Summer 2013 (Committee to note).
d. E-mail from Open Spaces Society re OSS news (Committee to note).
e. Copy letter to resident re overhanging tree (Committee to note).

E. Highways
a. To receive the Chairman’s report
b. To receive and agree any recommendations
c. To discuss the requirement for, and the funding of, a VAS/SID on Shoreham Road and make any necessary recommendations.
d. Copy from SDC of Road Closure for Remembrance Day 10.11.13 (Committee to note).
e. E-mail from SDC re Car Park Re-Cycling Site (Committee to note).
f. E-mail from business re proposed pay & display in Car Park (Committee to note).
g. Complimentary E-mail from resident re car park resurfacing / one way system (Committee to note).
h. E-mail from resident re Village Car Park One-way system (Committee to note).
i. Copy from SDC of pre-application enquiry re Pay & display ticket machines (Committee to note).
j. Copy from Highways Agency of Managed Motorways junctions 5 to7 M25 issue 2 (Committee to note).
KALC/ACRK/NALC
a. Copy from ACRK of Oast to Coast Magazine Autumn 2013
b. Copy from KALC of Parish News August 2013
c. Notice from ACRK of AGM to be held 17.10.13
d. Copy from KALC of Good Councillors Guide
e. Notice from KALC of Finance Conference to be held 2.11.13
f. Copy from KALC of Sevenoaks Area AGM minutes held 13.9.13
g E-mail from KALC re KCC Freight Gateway
h. E-mail from KALC re Neighbourhood Planning and Guide ‘You've got the Power
i. E-mail from KALC re DCLG Consultation

9. To note date of next meeting as 11.11.13 at 7.30pm