

**Otford Parish Council**  
**The School House, 21 High Street, Otford, Kent, TN14 5PG**

Tuesday 7<sup>th</sup> March 2017

To Members of the Council

You are hereby summoned to attend the 3rd Meeting of 2017 of Otford Parish Council at Otford Village Memorial Hall on Monday 13<sup>th</sup> March at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declaration of Interest
3. To receive, approve and sign the minutes of the full Council Meeting held 13<sup>th</sup> February 2017
4. Matters arising from the last minutes.
5. Councillors reports
6. District Councillors report
7. Kent County Councillors report
8. Chairman's Report
9. Correspondence  
Press release from SDC re Defibrillator Training 25.3.17  
Press release from SDC re Home Composting Bins
10. A request has been received from St Bartholomew's Church to hold the Palm Sunday Service on the Village Green on 9.4.17.
11. A Request has been received from OUIFC for Post & Rail fencing on lower football pitch.

## 12. Reports from Committees

### A. Environment & Recreation

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from Otford Allotments Association of Newsletter Spring 2017 (Committee to note).

### B. Planning

- a. To receive the report of the Planning Committee meetings held 15.2.17 & 1.3.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

### C. Amenities (Highways & Services)

- a. To receive the Chairman's report
- c. To receive and agree any recommendations

### D. Finance & General Purposes

- a. To receive the report of the Committee meeting held 6.3.17
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations
- e. The Committee recommends that the Council agrees to an increase in the number of complete cuts of the Recreation Ground to 21 a year (Council to Approve).
- f. The Committee recommends a donation of £250 to the Kent Air Ambulance Service (Council to consider).

### KALC/NALC/SLCC

- a. Copy from KALC of The Parish News February 2017

11. To note date of next meeting as 10.4.17 at 7.30pm