Otford Parish Council
The School House, 21 High Street, Otford, Kent, TN14 5PG

Tuesday 3rd May

To Members of the Council

You are hereby summoned to attend the Annual Meeting of 2016 of Otford Parish Council at Otford Village Memorial Hall on Monday 9th May at 7.30pm for the purpose of transacting the following business

……. Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.

2. To elect a Chairman for the forthcoming year

3. To receive the Chairman's declaration of office

4. To elect a Vice Chairman for the following year

5. Declarations of Interest not previously declared

6 To appoint Committees for the forthcoming year

7. To receive, approve and sign the minutes of the full Council Meeting held 11th April 2016

8. Matters arising from the last minutes.

9. Councillors reports

10. District Councillors report

11. Kent County Councillors report

12. Chairman's Report

13. Consultations

14. Correspondence
a. Letter of thanks received from the Friends of Otford Medical Practice for grant

15. Reports from Committees

A. Amenities (Highways & Services)
a. To receive the Chairman's report
b. To receive and agree any recommendations
c. Copy of notes of Darent Valley Consortium Meeting held 13.4.16 received (Committee to note).
d. Copy of report by Ann Barnes of her term of office as Crime Commissioner (Committee to note).

B. Finance & General Purposes
a. To receive the report of the Committee meeting held 3.5.16
b. To receive the Chairman's report
c. To approve orders for payment (circulated).

C. Environment & Recreation
a. To receive the Chairman's report
b. To receive and agree any recommendations
c. Copy from Kent Wildlife Trust of Wild Kent Magazine Spring 2016 (Committee to note).
d. Copy from CPRE of Countryside Voice Magazine Spring 2016 (Committee to note).

D. Planning
a. To receive the report of the Planning Committee meetings held 11.4.16 & 27.4.16
b. To receive the Chairman's report
c. To receive and agree any recommendations
d. Letter received from Gatwick Airport Noise Management Board re community representative to sit on Airport Noise Management Board (Committee to note).

KALC/NALC/SLCC
a.Copy from KALC of Parish News April 2016

13. To note date of next meeting as 13.6.16 at 7.30pm