

Otford Parish Council
The School House, 21 High Street, Otford, Kent, TN14 5PG

Wednesday 8th November 2017

To Members of the Council

You are hereby summoned to attend the 11th Meeting of 2017 of Otford Parish Council at Otford Village Memorial Hall on Monday 13th November at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10-minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declarations of Interest not previously declared
3. To receive, approve and sign the minutes of the full Council Meeting held 9th October 2017
4. Matters arising from the last minutes.
5. Councillor reports
6. District Councillor report
7. Kent County Councillor report
8. Chairman's report
9. Clerk report
10. Correspondence
11. Reports from Committees

A. Amenities (Highways & Services)

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from Highways England of M20 upgrade to smart motorway (Committee to note).

B. Finance & General Purposes

- a. To receive the report of the F&GP Committee meeting held 6.11.17
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations
- e. Following discussion, the F&GP Committee recommends the following:
That Chipstead Football Club is charged £40 per match and training session played on Otford Grounds this season.
That a standard charge for the use of pitches used by non-OSA teams should be charged at £40 per match/training session.
That, notwithstanding paragraphs 22 and 23 of the first schedule of the Hale Lane lease, Chipstead Junior FC may use Hale Lane by arrangement with OIJFC, for the rest of the 2017/18 season, subject to the following conditions:
 - i. Chipstead Junior FC must provide the Council with a copy of their Public Liability Insurance.
 - ii. Chipstead Junior FC must give an undertaking in writing to the Council to indemnify the Council against loss or damage prior to using the Premises.
 - iii. The dates and time of use must be notified to OPC in writing prior to the use.
 - iv. OIJFC and Chipstead Junior FC must provide details in writing, of any financial consideration for the use of the Hale Lane facilities. (Council to consider).
- f. The Committee recommends that Council approves the Calendar of Meetings for 2018 (Committee to consider).
- g. The Committee recommends that Council approve the Confidentiality Agreement (Committee to consider)
- h. Copy from Came & Company of Council Matters Newsletter Autumn 2017 (Committee to note).

C. Environment & Recreation

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from CPRE of Kent Voice Magazine Autumn/Winter 2017 (Committee to note).
- d. Copy from Open Spaces Society of Open Space Magazine (Committee to note).

D Planning

- a. To receive the report of the Planning Committee meetings held 11.10.17, 25.10.17 & 8.11.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

KALC/NALC/SLCC

12. To note date of next meeting as 11.12.17 at 7.30pm