

Otford Parish Council
The School House, 21 High Street, Otford, Kent, TN14 5PG

Wednesday 4th October 2017

To Members of the Council

You are hereby summoned to attend the 10th Meeting of 2017 of Otford Parish Council at Otford Village Memorial Hall on Monday 9th October at 7.30pm for the purpose of transacting the following business

..... Clerk to the Council

Members of the public and press are warmly invited to attend

There will be a 10-minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting

AGENDA

1. Apologies for absence.
2. Declarations of Interest not previously declared
3. To receive, approve and sign the minutes of the full Council Meeting held 11th September 2017
4. Matters arising from the last minutes.
5. Councillor reports
6. District Councillor report
7. Kent County Councillor report
8. Chairman's report
9. Clerk report
10. Correspondence
 - a. Press releases from Sevenoaks District Council re New Walking Group.
 - b. An e-mail has been received from the Otford Scouts to use the Chalk-Pit for Bonfire Night.

11. Reports from Committees

A. Finance & General Purposes

- a. To receive the report of the Committee meeting held 2.10.17
- b. To receive the Chairman's report
- c. To approve orders for payment (circulated).
- d. To receive and agree any recommendations
- e. The Committee recommends that Council agrees the new Complaint Procedure (Council to consider).

The Committee recommends the Council sets up a Sustainable Tourism Working Group (Council to consider).

B. Environment & Recreation

- a. To receive the Chairman's report
- b. To receive and agree any recommendations
- c. Copy from Drops of News Flow Magazine and Minutes of AGM held 21.9.17 (Committee to note).

C Planning

- a. To receive the report of the Planning Committee meetings held 13.9.17 & 27.9.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations
- d. To consider Vestry Estate study

D. Amenities (Highways & Services)

- a. To receive the report of the Amenities Committee meeting held 18.9.17
- b. To receive the Chairman's report
- c. To receive and agree any recommendations

KALC/NALC/SLCC

12. To note date of next meeting as 13.11.17 at 7.30pm