

**OTFORD
PARISH
COUNCIL**

Parish Clerk:
Sharon Palmer
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The School House
21 High Street
Otford Sevenoaks
Kent TN14 5PG

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AGENDA for a MEETING of OPC AMENITIES COMMITTEE

at The School House on 18 July 2016 from 7:30pm

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting.

1. Apologies for Absence.
2. Declarations of Interest.
3. To approve the Minutes of the previous meeting held on 4 April 2016.
4. Matters arising from the previous meeting not covered elsewhere on the agenda.
5. School House.
6. Bus Shelter – members to consider a replacement.
7. Roadside Litter/Dog Fouling/Graffiti – to receive an update.
8. Otford Cemetery
9. Information on car crashes and observed potentially dangerous incidents.
10. Car Parking in the village – to receive an update.
11. Road signs – to receive an update.
12. Road safety – to receive an update.
13. Speedwatch / Lorrywatch – to receive an update.
14. Risk Assessments. To consider the management of Risk Assessments within the Parish Council.
15. Fire Drill. Members to arrange for the necessary fire drills/practice evacuations to be carried out.
14. Other Matters/Correspondence
- 14.1 Cycle Routes. Cllr J Edwards-Winsor will report on a proposal from the Sevenoaks District Cycling Working Group.
15. Date of Next Meeting – Monday 19 September 2016 at 7:30pm.