

**OTFORD  
PARISH  
COUNCIL**

Parish Clerk:  
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The School House  
21 High Street  
Otford Sevenoaks  
Kent TN14 5PG

**AGENDA for a MEETING of OPC RECREATION AND ENVIRONMENT COMMITTEE**

at The School House on Monday 3 August 2015 from 7:30pm

There will be a 10 minute Public Forum before the meeting and further representations from the public at the Chairman's discretion during the meeting.

1. Apologies for Absence
2. Declarations of Interest
3. Minutes – To approve the Minutes of the previous meeting held on 15 June 2015.
4. Matters Arising  
Matters arising from the Minutes of the previous meetings not on the Agenda.
5. Allotments
  - a To receive the report from the Parish Agent. Appendix 1
  - b To receive the report from the OAA. Appendix 2
  - c To review Allotments rents and hose rent for implementation October 16 2015.
6. OSA
  - a. To receive the report from the OSA. Appendix 3
  - b. Future planning following the expiry of the lease on the football pavilion in 2016.
7. High Street Recreation Ground and Solar System
  - a. To receive the report from Brian Thomas. Appendix 4
8. Chalk Pit
  - a. To receive and update and make any necessary recommendations.
9. Hale Lane Recreation Ground/Pavilion/Telston Park
  - a. To receive the report from Brian Thomas and to make any necessary recommendations
10. Oxenhill Woods
  - a. To receive report and update and make any necessary recommendations.
11. Palace Park Wood
  - a. To receive report and update and make any necessary recommendations.
12. Village Green and Pond
  - a. Update on state of signage in Conservation Area and arrange work party to clean signage and smarten up the area.

13. Youth Activities

- a. To receive an update and make any necessary recommendations.
- b. Family fun days. Dates planned for this year are Monday 27 July and Friday 30 October.

14. Correspondence

15. Any Other Business

- a. Areas of responsibility.
- b. Summer work parties and dates.

16. Date of Next Meeting

Monday 5 October 2015 at 7:30pm.