F & GP Report – July 2011

Present:- Cllr. J Edwards-Winser (Chairman), Cllr. Mrs J Lawrey(Vice-Chairman)
Brenda Hambrook (Clerk & RFO), Cllr. M Whitehead

Apologies:- A Woodrow-Clark.

2. Matters arising from the June meeting

2.1 The office photocopier needs updating. The current one is rented on a per copy basis, whereas new copiers have quarterly and per copy rates. Sue is looking into an upgrade to include a collator and will report back next month.

2.2 Documentation from the Unity Trust Bank has arrived and the clerk is looking into transferring the accounts from the Bank of Ireland. This will enable a short-form of on-line banking, ie accounts will be able to be interrogated, but not manipulated.

2.4 OPC has received correspondence from Mr Sadler regarding mowing the Village Green – the clerk is looking into the history of the situation and the Chairman will visit Mr Sadler to discuss the situation. If he is employing a contractor to mow the grass, then there might be insurance implications.

2.5 The clerk will contact the church regarding contractors driving on the grass beside the entrance to the church. It had been agreed that running boards would be used to prevent damage to the grass and that the only vehicle to approach via the path would be the scaffolding lorry. It appears that several other contractors are using this as an entry route.

3. Recreation Ground

3.1 OSA has requested that we take over the insurance for the shed (garage) on the recreation field. At the moment we pay OSA £375 for our contribution towards the insurance and this might be duplication – Cllr. Richard Knight is liaising with OSA and the clerk is investigating insurance ramifications.

3.2 The clerk will try to recoup the costs of unblocking the sewer in Park Lane from the residents.

4. Cemetery

4.1 Grass cutting on the large area of as yet unoccupied consecrated ground has been poor at best. OPC will look into alternative contractors for this part of the ground.

5. Car Park

5.1 There have been several complaints at the office with respect to lack of parking spaces. A survey with the assistance of the PP volunteers is being organised to determine the root cause of the problem

6. Toilets

6.1 There have been several attacks of vandalism over the last month which has resulted in specialist cleaning being organised at extra cost and sealing the doors of the gents to prevent entry. The Wash Hand basin in the ladies is leaking and requires attention – The Chairman to carry out preliminary investigation.

Continuing

Sue

Clerk

J.E-W

Clerk

RK/Clerk

Clerk

J.E-W
7. **Standing Orders**
7.1 The Standing Orders and Financial regulations are being re-written to bring them up to date

8. **Hand Driers**
8.1 The saga continues – SDC seem to have reached a brick wall so KALC has agreed to instruct it’s London solicitors to act on OPC’s behalf at zero cost to OPC. The clerk will forward all correspondence to them for further action.

7.9 Clerk

9. **Allotments**
9.1 The running costs of the allotments are being reviewed especially with respect to water charges. The clerk will liaise with the allotment secretary to investigate revalidation of the charges

7.10 Clerk

10. **Bus Stop(s)**
10.1 Rye Lane - Nothing to report – Action still with Chairman who is waiting on a meeting with the new KCC highways management team.

10.2 Willow Park – investigating a shelter the for Willow Park/Telston Lane junction seems to have reached an impasse in that verbal estimates in the region of £9.0k may put any action outside the budget of the donor.

7.11 Continuing
J E-W

11. **Hale Lane**
11.1 Following last months council meeting Jon Verrall has been looking into Water Hygiene testing of the showers with respect to Legionnaires Disease. It now transpires that both Hale Lane and the main pavilion on the recreation ground are sub-standard. Until the required certification is obtained ALL showers and hot water taps are out of action.

12. **Heritage Centre**
12.1 The Heritage Centre running costs for 2010 and 2011 have been compiled by the office staff – it would appear that there are additional items that have never been included in the cost analysis. The OPC Chairman will arrange a meeting with the HC Chairman/committee to discuss future contribution levels.

7.12 J E-W

13. **The Solar System**
13.1 It was reported that the orbits had not been mowed for some time – Cllr. Mrs L Lawrey agreed to investigate

7.13 Cllr. Mrs J Lawrey