Present:- Cllr. J Edwards-Winser (Chairman), Cllr. Mrs J Lawrey (Vice-Chairman)
Cllr. M Whitehead, Brenda Hambrook (Clerk & RFO)

Apologies  There were no apologies required

1. The minutes of the March meeting were approved as a true record

2. Matters arising from previous meetings

2.1 Unblocking the Park Lane sewer in the recreation Ground – some of the residents have contributed to the costs, clerk continuing to chase two defaulters.

2.2 Following the re-routing of the bus service the chairman is progressing a new hard standing at Rye Lane. The matter is in hand, just waiting for an opportune moment.

2.3 Rubbish on PWW near Filston Lane has been removed

2.4 Lack of bus time tables on PWW for buses travelling towards Dunton Green to be chased by Mrs JL

2.5 OPC still waiting for the Hale Lane lease. Chalk pit face still needs resolving. JEW to chase Jim Latheron at SDC SDC (legal) stated (May 1st) that a letter of confirmation would be sent to OPC by the end of the week, whilst all the “t’s” were crossed and the “i’s” dotted on the documentation

2.6 Village Hall ownership still being investigated and the Clerk will pass OVMH documentation to Cllr. Cracknell.

2.7 Toilet door times changed 07.00 to 19.00. Internal lights the same. External lights set to 20.00 to 23.00

2.8 Document update continuing – (Grievance & Lone Worker Policies)

3. General

3.1 An updated cash flow was tabled indicating a £40k reserve by the time the next precept payment arrives. It was agreed that the new payment should be placed in the Unity Trust Bank

3.2 Details of receipts and payments were tabled and agreed – they would be updated with the latest information ready for the full council meeting in April 2012

4. Cemetery

4.1 OPC had received a letter of complaint regarding a burial not being carried out at the correct location and that the headstone requested could not be erected. The clerk has written to the deceased family advising them that both matters were the undertakers responsibility and they had been informed accordingly
4.2 There appears to be some confusion regarding another burial (Ashes). The recipient’s family have failed to provide details to OPC or Brian and the undertaker is unknown.

5. Car Park

5.1 Nothing for F&GP to report

6 Toilets

6.1 The clocks have been changed to reflect the longer daylight hours:–
Toilets 07.00 to 19.00 - toilet lights the same; external lights – 20.00 to 23.00

6.2 Whilst determining ownership of the OVMH, it became apparent that
the toilets had been purchased by OPC. The clerk is to investigate
ownership of the toilets and why we are still paying rent.

7. Allotments

7.1 Nothing to report

8. Hand Driers

8.1 Nothing to report

9. Recreation

9.1 There are still two defaulters regarding payment for clearing the drains
in the recreation ground earlier in the year Clerk to chase

9.2 Otford United Football Club to be chased regarding monthly payment
of charges – Recreation committee/ OSA to expedite solution.

9.3 A bouncy castle has been requested for a wedding in July at the
OVMH. As this will provide a distraction for the cricket and could be
potentially hazardous for the users it was agreed not to allow it. Clerk
to advise accordingly

9.4 Brian has moved a seat from the other side of the recreation ground
and positioned it adjacent to the playground so that walkers and
footballers do not use the children’s playground equipment to remove
mud from their boots.

10. Bus Stop(s)

10.1 Apparently there are no timetables on the bus stops on Pilgrims Way
West, indicating times of buses travelling through Otford towards
Shoreham or Dunton Green. Arriva to be contacted.

12. School House/Heritage Centre

12.1 Nothing to report
13. The Solar System

13.1 Nothing to report

14. A.O.B.

14.1 Ownership of OVMH continuing

14.2 Insurance update – The clerk has ascertained that Came & Co offer a much better insurance package than our current insurers AND they work with a single point of contact for all matters. There will be a saving of approximately £2.6 over our current insurers. It is recommended that OPC approve the change of insurers

OPC to Vote

14.3 OPC has renewed its broadband agreement with BT

14.4 It is understood that the “duck house” broke free from its moorings and has sustained minor damage. Brian T to supply estimate for cleaning and repair. The Chairman to approach the “parade” to enquire if they would like to sponsor the repair

JE-W

14.5 It was agreed not to take any action on a letter from a claims company to recoup losses on or recent claim regarding the Football pavilion

DATE OF NEXT MEETING

The date of the next meeting was noted as 29th May 2012 at 09.15

There being no other business this meeting was closed at 11.00

Signed…………………………………………Chairman

Dated…………………………………………