Meeting held on 16th May 2012 Present: Cllr. Edwards-Winser (Chairman), Cllrs, Cracknell, Knight and Cllr. Mrs Lawrey.
In attendance: Clerk and three members of the public
1 - Apologies - Cllrs Whitehead and Verrall.
2 - Declarations of interest - None
3 - Approval of minutes of meetings on 18th and 25th April and 2nd May 2012 - The minutes were approved.
4 a. New applications

<table>
<thead>
<tr>
<th>Application reference</th>
<th>Address</th>
<th>Description</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>SE/12/01031/ HOUSE</td>
<td>51 Greenhill Road</td>
<td>Demolition of existing garage. Erection of front/side and first floor extensions with glass link corridor to two storey extension to form double garage with living/games room above.</td>
<td>Not applicable - application no longer valid</td>
</tr>
<tr>
<td>SE/12/01085/ HOUSE</td>
<td>61 Knighton Road</td>
<td>Demolition of ground floor bay window to rear, erection of single storey front and rear extensions, conversion of garage into living accommodation, removal of chimney, insertion of roof lights to north elevation and alterations to fenestration.</td>
<td>No objection</td>
</tr>
<tr>
<td>SE/12/00336/ HOUSE</td>
<td>Bridge Cottage East and West, High Street</td>
<td>Replacement of existing flat roofed garage serving Waterside Cottage with double garage to serve Bridge Cottages East &amp; West, on the adjacent plot.</td>
<td>Refused</td>
</tr>
</tbody>
</table>

4.b. Results Received - None

4.e. Correspondence
A copy of a letter from Otford Heritage Centre to SDC re Elmwood, Tudor Drive, Otford had been received.
A copy of a letter from SDC to a resident re Otford Palace had been received.
A copy of a letter from a resident to SDC re Frog Farm had been received.
A fax from a resident enclosing copies of correspondence with SDC re Burfield, Pilgrims Way East had been received. An email will be sent to SDC to clarify the position.
Copy of correspondence between Cllr. Edwards-Winser and SDC re Frog Farm had been received.
Email from Cllr. Verrall re wall and path at Pond House had been received.
A copy of a document sent to SDC by a resident in respect of planning application SE/12/00850/FUL had been received.
A email had been received from SDC re the Community Infrastructure levy.
An email from SDC to Cllr. Edwards-Winser had been received re proposed repairs at the School House. A lawful development certificate will be applied for.
A letter and press release re consulting on the future of Fort Halstead had been received.