Present: Cllr Richard Knight (Chairman); Cllr Doug Cracknell; Cllr Mary Evans; Cllr Jackie Howe; Cllr Charmian Marsh; Brian Thomas (GMS); Mike Richards (OAA); Brenda Hambrook (Parish Clerk) & Cllr Elizabeth Ward (Environment Committee).

1. Apologies received for absence: None
2. The Minutes of the previous meeting were approved
3. Matters arising from the minutes of the meeting on 23.01.12 not on the agenda
   
   (3.3) Paul Robertson (Community Warden) has already spoken to OBM concerning the burning of plastic bags, but will visit them again because of another burning incident.
   
   (6.2) A few residents in Tudor Drive have been dumping their garden rubbish and building material over their back fence into the chalk pit. This has ceased but BT will continue to monitor the situation.
   
   (3.3) Availability of Allotment plots has been advertised in the Parish Newsletter with some success.
   
   (4.3) OUFC have now paid OPC £1,166 for electricity and £609 for water.
   
   (9.2) There is no external funding available for bike racks in the car park.

4. Allotments:
   
   4.1 MR presented plans for improving the parking area. This is an area of 19 x 11 metres. The top 8” is to be removed and replaced with either, i) crushed gravel/limestone (MOT type 1 material) or ii) road planings. OAA will find out if planning permission is required, as this is in the ‘Green Belt’ and if the materials they will be using are acceptable. Contractors and costs will be investigated, provided OPC give their approval at the next Parish Council meeting 11.06.2012. OPC budget 2012-2013 has no funds available at the moment to contribute to this project.
   
   4.2 OAA require a skip for the removal of allotment waste and asked if OPC would contribute to ½ the cost. The Committee could not agree to this, as no allowance has been made in the budget. Because the Parish Council is legally required to provide this amenity, OPC would order the skip and then seek full reimbursement of the net cost from OAA. Alternatively the cemetery skip could be used to dispose of OAA waste, when it is available. (Liaise with Parish Office & BT.) If this is going to be a regular annual requirement, then the Committee suggest a rent increase to cover a skip rental. Normally rent increases are agreed in October and implemented the following year; in this case October 2013.
   
   4.3 In the event of dog regulations being introduced on the recreation ground, MR suggested they should also apply to the allotments.
   
   4.4 Dogs are gaining entry into the allotments through gaps at the bottom of the fencing. BT will investigate.
5. **High Street Recreation Ground**

5.1 Norman Catt is doing a poor job mowing the grass. He is neglecting the marginal areas that require strimming and hand work. BT will speak to him and let him know, that in this instance, we are not happy about his work.

5.2 **OUFC** An electricity bill of £432 is due for payment and a water bill is expected in June. We have asked for a meeting with OUFC to discuss their finances. (The Tennis Club, who shares the same water supply, has frequently asked for a costing so that they can pay for the water they have consumed.) BT

5.3 **OUJFC (Junior Football)**. No report

5.4 **Cricket Club** No report

5.6 **Tennis club** SDC legal department are now dealing with drawing up a new 50 year lease.

5.7 **Petanque Club.** Are seeking quotes and funding for paving a ‘picnic area’ 5 x 3.5m. “It will enhance the area, provide an amenity for the community and deter dogs from fouling the area”. (The area is prone to fouling because of the long grass.)

5.8 **Dog Fouling.** Plans for ‘Dog-Poo Flag Days’ as discussed at the Services Committee were presented. Sports clubs have been invited to join in.

5.9 Other concerns. None

6. **OSA**

6.1 AGM was held Wednesday 25th April 2012. RK & ME attended.
A replacement sign for the recreation gate, reflecting the current situation, with a liability disclaimer, is still on-going. The current sign has been temporarily amended. Continuing

7. **Chalk Pit.**
A site waiting to be used. (Last used by Russell House School, c.3 years ago.)

7.1 A detailed request has been received from Neil Woodrow-Clark, for the use of the Chalk Pit by Chipstead U7 Junior FC.

7.2 Derek & Stuart Cunningham, OUJFC have also asked to have use of the Chalk Pit. No details were provided. RK to contact them for their written proposals.

7.3 The site will have to be cleaned and checked for broken glass and other hazards. Health & Safety assessment will have to be conducted. Jon Verrall to be consulted.

8. **Hale Lane Recreation Ground and Pavilion**

8.1 Norman Catt has failed to cut the grass around the new benches and orchard area. It must be made clear to him what his duties are and have a written job description. BT

8.2 Some of the plants in the newly planted hedge have died due to “wind-rock”. There appears to be very little hawthorn.

9. **Youth Forum/Council**

9.1 No news from David Dullage who was going to advertise another meeting. He is probably in the middle of school exams and is to be contacted.

9.2

10. **A.O.B.** None

For information only; the Commonwealth War Graves Commission look after 2 graves in St Bartholomew’s churchyard.
The date of the next scheduled meeting, Monday 16th July 2012, 8.00pm at School House / Parish Office.