Present:- Cllr. J Edwards-Winser (Chairman), Cllr. Mrs J Lawrey(Vice-Chairman)
Cllr. D Cracknell, B Hambrook (Clerk & RFO)

Apologies  Cllr M Whitehead - holiday (deputised by Cllr Cracknell)

1. The minutes of the March meeting were approved as a true record

2. Matters arising from previous meetings

2.1 Unblocking the Park Lane sewer in the recreation Ground – *some of the residents have contributed to the costs, clerk continuing to chase two defaulters.*

11.6 Continuing Clerk

2.2 Following the re-routing of the bus service the chairman is progressing a new hard standing at Rye Lane. *The matter is in hand, just waiting for an opportune moment.*

11.8 Continuing JE-W

2.3 Chalk pit face still needs resolving. JEW to chase Jim Latheron at SDC SDC (The problem is that SDC are reluctant to hand over the asset {green area} and retain the liability for the chalk face under the road)

3.8 Continuing JE-W

2.4 OVMH documentation ownership being investigated by Cllr. Cracknell.

6.1 DC

2.5 Document update continuing – (Grievance & Lone Worker Policies)

4.5 Continuing Clerk

3. General

3.1 An updated cash flow was tabled and agreed.

3.2 Details of receipts and payments were tabled and agreed

3.3 The Big Community Fund has approved a request of £700 for the twinning frame and village signs

3.4 The accounts and internal audit report have been signed off by the internal auditor and the annual governance statement had been completed and the committee recommends their approval by the Council.

OPC to Vote

4. Cemetery

4.1 There has been no income since the end of last year.

4.2 The consecrated area has been split into two areas – those that are green and can be mowed and those that have embellishments on them. The rules have been revised and are similar to those of Reigate & Banstead. There are a few minor changes to be made the clerk will have them in place before the next OPC meeting.

*It is recommended that the new rules be adopted* OPC to Vote

4.3 A letter regarding grave memorials has been received and a reply will be sent.. 6.2 Clerk
5. Car Park

5.1 Nothing for F&GP to report

6 Toilets

6.1 The clocks have been changed to reflect the longer daylight hours: -
Toilets 07.00 to 19.00 – internal toilet lights the same; external lights –
20.00 to 23.00

6.2 Whilst determining ownership of the OVMH, it became apparent that
the toilets had been purchased by OPC. The clerk is to investigate
ownership of the toilets and why we are still paying rent.

7. Allotments

7.1 The association had requested part payment for the hire of a skip
which OPC has refused

8. Hand Driers

8.1 Nothing to report

9. Recreation

9.1 There are still two defaulters regarding payment for clearing the drains
in the recreation ground earlier in the year - Clerk to chase

9.2 Otford United Football Club to be chased regarding monthly payment
of charges – Recreation committee/ OSA to expedite solution.

9.3 The Councillors will initiate the dog poo days by carrying out a sweep
of the recreation ground before the next Council meeting on 11th June
at 7pm.

10. Bus Stop(s)

10.1 Hard standing at Rye Lane – waiting for opportune weather

12. School House/Heritage Centre

12.1 The chimney on the Old School House is still leaking water into the
meeting room and the top 8 courses of the stack need removing and
capping. Quotations have been sent and replies awaited from three
builders.

13. The Solar System

13.1 Nothing to report

14. A.O.B.

14.1 OPC have been advised of the external auditors for 2013 – Littlejohn
LLP
14.2 The Heritage recharge costs were tabled and agreed

14.3 There is some tree work required on Palace Field – Ross Robinson provided the cheapest quotation and will expedite work a.s.a.p

14.4 It is understood that the “duck house” broke free from its moorings and has sustained minor damage. Brian T to supply estimate for cleaning and repair. The Chairman to approach the “parade” to enquire if they would like to sponsor the repair - (no response received)

14.5 There is a tree in School House garden that requires removal

14.6 Cllr Cracknell mentioned “locality” which is similar to a development trust association and specialises in public assets

14.7 The Clerk left the meeting and the level of the Clerks salary was discussed. The committee recommended that this should be increased to level 32.

DATE OF NEXT MEETING

The date of the next meeting was noted as 2nd July 2012 at 09.15

There being no other business this meeting was closed at 10.45am

Signed…………………………………………Chairman
Dated…………………………………………