Minutes of the F&GP committee January 2013


Apologies:- there were none required

1. The minutes of the November meeting were approved as a true record and signed accordingly

2. Matters arising from previous meetings

2.1 OVMH documentation ownership being investigated by Cllr. Cracknell. 6.1 - DC Continuing

2.2 Document update continuing – (Grievance, Lone Worker Policies, Standing Orders and Financial Regulations) 4.5 Clerk Continuing

2.3 The School House emergency lighting problem has been resolved, but there are questions regarding its functionality and testing. The Chairman to speak with JV 10.2 JE-W Continuing

2.4 Complaint from resident re charging for recycling sacks (Clerk has responded) 10.4 Clerk Completed

2.5 The clerk is to investigate if Bank Credit Ratings should be obtained 11.2 Clerk Continuing

2.6 The clerk to contact a local plumber to fix the boiler which continually malfunctions in cold weather. 11.5 Clerk Completed

2.7 HC refurbishment costs - The HC had upgraded the museum and were now working on the garden. It had been agreed that OPC would provide half of the costs of providing sand (for re-lying the paving slabs) and felling the diseased cherry tree. The Clerk will contact the Heritage Centre Management Committee for detailed costs 11.6 Clerk Completed

3. General

3.1 An updated cash flow was tabled and agreed. Following a request from the twinning committee chairman, a donation of £300 was suggested to cover overhead costs for the September meeting. Recommendation – to grant the twinning committee £300 towards the September 2013 visit OPC to vote

3.2 Details of receipts and payments to date were tabled and agreed

3.3 Update on progress with Village gateways (all funding guaranteed, KHS have submitted designs. Installation promised before end of the financial year - maybe). 1.1 Clerk

3.4 The RBS accounting system has been investigated and the “Alpha” or basic model has been recommended by the internal auditor. The Clerk will arrange an online training session

3.5 An update on the 2013/2014 budget was discussed indicating a small rise in the Band D level of 7.5% and this would be recommended to the Council subject to the Clerk verifying that the calculations correctly reflect the changes imposed by SDC as a result of the implementation of the OPC to vote
new benefits system and to the Clerk and Chairman ascertaining further
details of the new system at the KALC meeting on 11th January 2013.

4. Cemetery

4.1 It has been noticed that one of the gravestones is the wrong height and
that permission had not been requested for kerbing. The matter is in
hand.

5. Car Park

5.1 There are no financial aspects to report other than VAT implications of
any future Pay and Display need to be raised with the proposed
contractor.

6. Toilets

6.1 The hand dryer in the ladies has been disconnected due to a malfunction
that kept it running continuously.

6.2 The Gents toilet door is not locking – to be rectified

7. Allotments

7.1 Nothing to report

8. Bus Stop(s)

8.1 Hard standing at Rye Lane – Continuing (Norman’s work-load to be
organised by Brian) Continuing

9. Recreation Grounds/Pond

9.1 OUFC may attend the next Council meeting to give input on Pavilion
costs.

9.2 Cllr. Knight has contacted OLTC re the proposed 50 year lease.

9.3 The Hale Lane playground grant has been received and the contractors
final invoice can now be paid. Other playground costs will be covered by
the SDC Big Community Fund grant.

10. School House/Heritage Centre

10.1 The heating engineer has trained the Chairman to locate the intermittent
fault should it occur again

10.2 The clerk has obtained detailed costings for the garden upgrade from the
chairman of the Heritage Centre and it is recommended that OPC should
reimburse the HC £550 towards the total of £1400 which would be in
agreement with the verbal half cost for tree felling and sand and an
additional amount towards new handrails. OPC to vote

11. The Chalk Pit
11.1 The scouts have requested that the gates to the chalkpit be made wider and it was noted that they should contain a personnel gate.

11.2 Whilst removing a diseased Ash tree from the chalk pit it was noticed that several other nearby saplings also showed signs of disease and these will be removed a.s.a.p.

12. Other Matters.

12.1 There was still some funding remaining from one of the Pond damage claims and it was agreed that this should go towards the next community Tea dance which will be organised by the Community Warden.

12.2 Correspondence from SDC, KALC, SLCC and NALC re Town and Parish precepts 2013/14 and associated capping rules had been received.

12.3 E-mail from KALC enclosing a copy of a letter to the PM had been received.

12.4 Unity Trust newsletter Dec 2012 had been received.

12.5 E-mail from SITA re payment of second installment for grant had been received.

DATE OF NEXT MEETING

The date of the next meeting was noted as 4th February 2013 at 09.15

There being no other business this meeting was closed at 11.55am

Signed…………………………………………Chairman

Dated .........