

MINUTES OF THE OTFORD PARISH COUNCIL HIGHWAYS COMMITTEE

17TH JUNE 2013

Present: Councillors Howe (Chair), Cracknell,Edwards-Winsler, Knight, Leicester, Whitehead

1. Apologies for Absence

There were none

2. Declarations of Interest

There were none

3. Minutes of the meeting of 22nd April

These were accepted as a true record of proceedings

4. Matters arising from the minutes not covered elsewhere in the agenda

a) Regarding Matters arising prior to 22/4/13

5.7 Headteacher of Russell House to be contacted for Speedwatch permission **Action Cllr Howe**

5.4 Jeff Lee to be contacted re distribution of safety stickers through the Otford Society
Action Clerk

5.5 Clerk stated that the roundabout sign was still in situ

5.7 Assistant clerk to organise Speedwatch volunteers into 4 groups **Action Assistant Clerk**

b) From 22/4/13

5.7 VASs data costs £198. If we want it we must finance it. The question was raised as to how the information can be accessed under Freedom of Information request

Stephen Noad to be approached **Action Clerk**

5. AGENDA ITEMS

5.1 Information on crashes and observed potentially dangerous incidents

Nothing received

5.2 Bus shelters

This was on the F and G P agenda and had been sent to the Services Committee

Arriva were waiting for Kent Highways to lay the hard standing at bus stop at the end of Rye Lane; no action, therefore, Cllr Edwards-Winsler to direct to Director of Kent Highways (John Burr) via Julian Brazier (SDC) **Action Cllr Edwards-Winsler**

5.4 Village gateways

The incorrectly sited gate near the boundary with Kemsing had been removed but so also was the Best Village sign. This to be restored **Action Clerk**

5.5 Road Signs

Nothing received

5.6 Road Safety including step at Pickmoss

It was determined that the following be put as a recommendation to the whole council in order to improve road safety in the village.

Recommendation

That on the Sevenoaks Road in the direction of Sevenoaks, 30mph be extended to Beadles; garage and thereafter 50mph to the existing 30mph before the Sainsbury's roundabout, and in the direction of Otford, proceeding from the Sainsbury's roundabout, that 50mph be applied from the present release sign until Beadles garage where 30mph shall apply.

This will inevitably involve cost to Kent Highways but it was considered important to make this in spite of likely financial constraints.

Cllr Cracknell reported some progress on the matter of the step at Pickmoss. Any alteration will need planning permission as Pickmoss is a Grade 2 Listed building. There is no certainty that it will be granted. Although the present owner is supportive a future owner could be incapacitated by it.

The question was raised as to whether there is a particular way to adjust a step of a Listed building. To be investigated **Action Cllrs Cracknell and Leicester**
Discussion ensued regarding the technical details of improving the site

5.7 Speedwatch

Speedwatch had not been in use yet this year. It was hoped to have something in place imminently.

It was reported that Jeff Lee's neighbour on the Shoreham Rd had given permission for his property to be used as a Speedwatch site.

Once a date/time agreed the Sevenoaks Chronicle would be contacted for covering the operation.

Action Clerk

Cllr Cracknell requested to know what criteria apply for the siting of Speed Cameras

Action Clerk

5.9 Lorry Watch

Nothing received

5.10 To recommend response to KCC letter re vegetation clearance on public rights of way

Cllr Verrall to use map received from KCC as a basis of determining to which paths this applies and to put forward a recommendation.

Action Cllr Verrall

5.8 Car Park resurfacing

Concern was expressed by the Clerk that Sturgeons had not come back with dates and Times for dealing with cracks/subsidence prior to resurfacing.

Confirmation still needed re acceptance of contract.

Pay and Display contractors will have to determine siting of 2/3/machines prior to resurfacing.

The project tasks were discussed:

Cllrs Verrall and Whitehead will be dealing with the contractors during the resurfacing period.

Contractors will mark the car park according to the plan provided by OPC

Recycling bins will be removed during resurfacing and replaced where they are now but double yellow lines will be painted around them.

Action Cllr Edwards- Winser

Notifying all users of the car park of restricted use and closure of the car park will be undertaken by the parish office.

Action Clerk

OPC insurers to be notified by the Clerk

Action Clerk

A lawful development certificate had been applied for re. planning

5.3 Car Parking

Extensive discussion took place regarding the proposed tariffs, the result of which is attached as a recommendation. This is subject to the Clerk seeking advice from KALC to ensure that there are no discrimination issues

Action Clerk

Cllr Howe will contact proposed Pay and Display contractor with this recommendation for his comments prior to the next OPC meeting. Clerk concerned that there are nil costs with implementation and operation.

5.11 Other Matters

There were none

5.12 Correspondence

There was none

Date of next meeting 19th August

RECOMMENDED TARIFFS FOR PAY AND DISPLAY PARKING

WEEKDAY CHARGES

1st Hour Free (no return within 2 hours)

2nd and 3rd hours charged at 50p per hour

Additional hours charged at £1 per hour

Parents of school to be given permits by school to park 8.35am – 9.05am and 3.15pm – 3.45pm to address drop off/pick up problem re ticketing.

SATURDAYS

1st Hour Free (no return within 2 hours)

2nd and 3rd hours charged at 50p per hour

All day charge £2

OSA to issue 20 permits to be shared between Football and Cricket clubs, essentially for visiting teams

SUNDAYS AND BANK HOLIDAYS

Free (to be reviewed if congestion becomes a major issue)

RESIDENTS' PERMITS

To be available to High St/ Pickmoss Lane residents with no off road parking.

£75 for first car, £150 for second car.

Only applicable to cars registered at applying address.

Not transferable on sale of property. New resident can apply.

Initial granting of permits to recognise partly but not wholly, the current status quo. In future the principle of one permit per household with no off road parking to be applied

No granting in perpetuity. Rates can be reviewed/changed.

DISABLED BAYS

Two to be provided.

Disabled parking allowed in other bays

3 Hours free parking for Blue Badge holders only

REVIEW

After 6 months