In the Public Forum a member of the public asked if the Otford Primary School travel plan had been received and the Chairman confirmed that it had not.

1 - Apologies - None
2 - Declarations of interest - None
3 a. New applications

<table>
<thead>
<tr>
<th>Application reference</th>
<th>Address</th>
<th>Description</th>
<th>Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>SE/13/03646/HOUSE</td>
<td>23 Station Road</td>
<td>Installation of 2No. velux rooflights within existing kitchen extension roof (retrospective).</td>
<td>Objection</td>
</tr>
<tr>
<td>SE/13/03699/HOUSE</td>
<td>Vestry House, Old Otford Road</td>
<td>Loft conversion to include velux windows. Erection of a single storey rear extension.</td>
<td>No objection</td>
</tr>
</tbody>
</table>

3.b Tree Works
SE/13/03616/WTCA - Palace Field - T1 Small Horse Chestnut - Fell to ground level

3.b District Councillor's Report
The decision re Darent House, 60 High Street, was upheld at the Development Control meeting on 7th January.

3.c Other
An email had been received from KALC enclosing a response from re neighbourhood planning.
An email had been received from KCC re public consultation on the pre submission draft of the Kent Minerals and Waste Local Plan
An email and letter had been received from Ibbet Mosely re SE/13/03595/FUL, 52b Pilgrims Way East. The points raised in the letter were considered. The committee accepted that the site is not within the SSSI but is very close to it but stood by its other comments. The Clerk will respond.
A letter had been received from SDC re consideration of SE/13/02683/FUL, Darent House, 60 High Street, at the Development Control Committee meeting on 7th January 2014.
An email had been received from SDC re 'Introduction to Planning' Seminar on 19th February at 7pm. The Clerk will book four places.