Report of Services Committee Meeting held 26.3.14.

1. Present.
Mrs J Lawrey (Chairman), H Leicester, J Verrall,

2. In attendance.
Assistant Clerk, Stan Willis (First responder)

3. Apologies.
Mrs Ward.

4. Approval of minutes of last meeting.
Minutes were approved with no amendments.

5. School House.
SS confirmed that emergency lighting checks were carried out and logged.
The School House chimney would be taken down in the Easter Holidays subject to planning permission being obtained. J Verrall will supervise.
The quote for new guttering from D Boullind to be discussed at F&GP.
Norman Catt had removed hedge and shrubs in front garden. Mrs Ward had devised a plan for replanting.
The Committee recommended that Mrs Ward's plan is considered and work would take place as soon as practicable.

Updated Manual had been circulated in March.

7. Dog Fouling.
A Dog Poo Flag Day would take place on Tuesday 1st April with the SDC Dog warden also attending.

8. Litter.
Railtrack land near station still not cleared. New bin had been fitted in Cemetery car park donated by McDonalds. A new bench had also been fitted in the Cemetery donated by a resident in memory of her husband.
A joint OPC litter pick up with McDonalds would take place on Wednesday 26th March at 9.30am meeting at McDonalds. Details of Simon Still's route will be obtained.

Graffiti on fence by footpath near station cleared by SS and Paul Robertson.
Norman Catt to complete as soon as possible - ongoing


12. Defibrillators.
The defibrillators had now arrived. The boxes are to follow. A training evening had been booked in the Hope Room of the Village Hall on Thursday 1st May between 7pm and 9pm.

Trip to Hever Castle by French twins in May followed by tea in the Gatehouse in Otford, a coach trip for children and adults to Hardelot in July and a trip from Hardelot in September.

15. Newsletters.
Insert had gone out in newsletters posted to residents asking for e-mail contact details, only 21 replies received. Discussed removing line in heading about winning Village of the Year and replacing it with twinned with Neuchatel-Hardelot. In the next edition ask residents if they require it in alternative formats.

16. Health Committee
After discussion no extra committee needed to be created just raising awareness of issues but before article is put in the newsletter asking residents if they require help and giving details of agencies that can assist Cllr Leicester will liaise and see if it possibly overlaps with SDC's 'Health and Communities' team.

J Verrall to complete one for the Public Toilets - ongoing

17. War Memorial and commemorative events
There would be four performances of Otford Remembered - 1914 involving the Otford Players and the Community Choir in the Methodist Church on 9th, 10th, 16th and 17th May.

J Verrall had compiled advice re cemetery liabilities and insurance. B Thomas had made his own suggestions.

19. Mobile Police Contact Points dates.
All 12 noon to 1pm in Otford Car Park. Next dates 9th April and 23rd April
21. Other Matters
J Verrall is investigating the feasibility and costings of a total public toilet refurbishment and will report back to the committee - ongoing

22. Dates of 2014 Meetings.
6th June 2014
7th July 2014.
1st September 2014.
17th November 2014.