Present Cllr Howe (Chair) Cllrs Edwards-Winser, Fothergill and Whithead. Cllr Cracknell left at 7.45pm the meeting having begun at 7.00pm. In attendance Ms Brenda Hambrook, Clerk to the Council

1. Apologies for absence Cllr Leicester

2. Declarations of interest There were none.

3. Minutes of the meeting of 16th June These were accepted as a true account of the proceedings

4. Matters arising from the minutes
   From minutes prior to 16th June
   The repair to the entrance to the car park was now completed
   The clerk had circulated the emails regarding discussion on proposals for improved traffic flow plus the correspondence between Stephen Noad and Cllrs Cracknell and Leicester
   From 16th June – covered in agenda items

5. AGENDA ITEMS
   5.2 Car Parking
   Nigel Murning had been sent the latest regulations along with Graham Groves’s comments From SDC legal. He perceived no conflict of interest between our regulations and Britannia’s. Concerns were raised that to prevaricate with implementation would not be in OPC’s Interest and a time for implementation should be agreed.
   The application form for residents’ permits was circulated, discussed and amended. Full publicity re applications for these will be undertaken once the final documentation is approved by the council following final submission of the forms to SDC legal for comment. The committee was unanimous in agreeing that the contract and regulations be forwarded to SDC legal as has been the process throughout.
   Notices re residents’ permits to be the responsibility of the parish office.

   Action Clerk
   Both the proposed contract and regulations were scrutinised and final alterations made. These with the application form to be submitted to SDC legal and thereafter circulated to all members of the council prior to the meeting of 11th August.

   Action Clerk
   Nigel Murning to be asked to send examples of permits to be issued and sent the contract and Regulations for final approval by Britannia Parking Ltd

   Action Cllr Howe

Recommendations to be submitted to full council

1. That the contract and regulations before the council in regard to pay and display be accepted subject to final approval by the operator and by Sevenoaks District Council legal department. This to replace any previous resolutions.

2. That pay and display to be operative from mid October subject to the Operator installing equipment and notices
5.1 Information on crashes and observed potentially dangerous incidents
None reported

5.3 Road signs
Twitton Lane sign and Shoreham Rd gate both cleared of vegetation

5.4 Road Safety
Pickmoss Step – In the light of the comments of Mr Bignell (retired Highways engineer) and his offer to meet with the committee, the committee would invite him to attend the next Highways meeting on 1st September, this invitation to be extended to the owner of Pickmoss.

Action Clerk

The Otford Society and Nick Chard had provided funding for the Shoreham Rd VAS. Installation was still awaited four months later. Dragons’ teeth and 30mph on the road also part of the scheme.

5.5 Speedwatch
Four teams were now in place, each with a team leader. Cllr Edwards-Winser would devise a schedule, contact the team leaders and provide training.

Action Cllr Edwards-Winser

5.6 Lorry Watch
The four signs in possession of the council have to be erected permanently, the two larger ones at the top of Pilgrims Way West and the other two in the High St.

Action Cllr Fothergill

Lorry Watch to operate in conjunction with Speedwatch in Pilgrims’ Way West and in the High St

5.7 Correspondence
Correspondence received was noted and actioned