

<p>OTFORD PARISH COUNCIL</p>	<p>Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk</p>	<p>The School House 21 High Street Otford Sevenoaks Kent TN14 5PG</p>
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MINUTES of a MEETING for OPC PLANNING COMMITTEE at The School House on 13 May 2015 from 9:15am

Present: Cllr J Edwards-Winsor, Cllr M Whitehead, Mr R Shelton, Clerk

1. Election of a Chairman of the Planning Committee. RESOLVED that Councillor Whitehead be elected Chairman of the Planning Committee.
2. Co-option of Mr R Shelton. Members agreed to co-opt Mr Rod Shelton to the Planning Committee
3. Apologies for Absence: Cllr J Verrall
4. Declarations of interest not previously notified - None
5. Minutes of the previous meeting. The Minutes of the meeting held on 29 April 2015 were signed as an accurate record of the meeting.
- 6 a. New applications – The following consultation responses were forwarded to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/15/00935/A DV	Homebase Ltd, Unit A, Riverside Retail Park, Otford	Set of new signs designed with new branding to replace existing signage. Comments by 20 May 2015	Support with the condition that the signage at the front of the shop is only illuminated during the public opening hours. None of the other proposed signage should be illuminated.	

SE/15/01039/A DV	Units 1 to 3, Block 4, Vestry Road, Oxford	Three mounted signs on fascia. Comments by 18 May 2015.	Support	
<u>6.b Results</u>				
SE/15/00720/H OUSE	57 Tudor Crescent, Oxford	Erection of a single storey rear extension. Raised rear patio.	Support	Granted
SE/14/04060/ FUL	Land South of Pilgrims Way Cottage, Pilgrims Way West, Oxford	Erection of a detached 5 bedroom dwelling with detached garage, including shared use of and improvements to the existing access and the provision of a new public footpath link onto Rye Lane.	Objection	Granted
SE/15/00559/M MA	Llamedos, Shoreham Road, Oxford	Minor material amendment to SE/14/03848/FUL (Demolition of the existing detached property subdivision of the plot and the construction of two new detached dwellings) to show lowering of ground floor level at rear, flipped garage configuration and an orangery to plot 2.	Support	Granted
<u>6.c Appeals</u>				
SE/14/02971/ HOUSE APP/G2245/D/1 5/3003610	Elmwood, Tudor Crescent, Oxford	Demolition of existing sheds and stable block. Erection of proposed sheds.	Objection	The appeal is Dismissed
SE/14/03543/ HOUSE	2 New Barns Farm Cottages, Telston Lane, Oxford	First floor extension to front elevation on timber post supports.	Objection	The appeal is Dismissed
<u>6.d Trees</u>				
SE/15/01258/ WTCA	Watermill, High Street, Oxford	Various works to trees (CA).	For information only.	

SE/15/01278/ WTPO	Tanglewood, Shoreham Road, Otford	Removal of 3-4 small stems from large Beech tree to near ground level (TPO).	For information only.	
SE/15/01287/ WTCA	Yew Tree Cottage, 48 High Street, Otford	Various works to trees (CA).	For information only.	
SE/15/00699/ DETAIL	Llamedos, Shoreham Road, Otford	Details pursuant to condition 6 (tree protection) of SE/14/03848/FUL	Application withdrawn.	

7. District Councillor's Report

Cllr Edwards-Winser advised that the Allocations and Development Management Plan replaces all previous documentation. The ADMP works in conjunction with the Supplementary Planning Guide – Development in the Green Belt.

Cllr Edwards-Winser is speaking with SDC regarding the production of large A2 size maps showing the boundary of the Green Belt in relation to Otford Village and various other items that will assist in the planning process.

8. Other

- a. SDC has written to advise that Alan Dyer, Planning Manager will be retiring on May 15 2015. From May 16 the new contacts at SDC will be Anthony Lancaster, new Strategic Planning Manager in charge of the Planning Policy Team. Mark Turner is the new Development Manager in charge of the Development Control Team.
- b. SDC has written to advise that Local Plan Policies no longer exist and have been replaced by the Allocations and Development Management Plan (ADMP) Policies.
- c. The Clerk has written to County Councillor Nick Chard concerning the Pickmoss Step and the proposed access changes to The Horns PH which may afford an opportunity to resolve issues surrounding the Step. Various suggestions have been made to KCC regarding the issues surrounding the Pickmoss Step and Otford Parish Council will abide by any decisions made by Kent County Council.

Date of next meeting: 27 May 2015