

<p>OTFORD PARISH COUNCIL</p>	<p>Parish Clerk: Sharon Palmer 01959 524808</p> <p>Email: clerk@otfordpc.co.uk</p>	<p>The School House 21 High Street Otford Sevenoaks Kent TN14 5PG</p>
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MINUTES of a MEETING for OPC PLANNING COMMITTEE at The School House on 27 May 2015 from 9:15am

Present: Cllr J Edwards-Winsor, Mr R Shelton (co-opted), Cllr J Verrall, Cllr M Whitehead (Chairman).

1. Apologies for Absence: None
2. Declarations of interest not previously notified - None
3. Minutes of the previous meeting. The Minutes of the meeting held on 13 May 2015 were signed as an accurate record of the meeting.
- 4 a. New applications – The following consultation responses were forwarded to Sevenoaks District Council.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/15/01372/ FUL	7 Greenhill Road, Otford, TN14 5RR	Construction of a new detached dwelling accessed from Greenhill Road comprising subdivision of 7 Greenhill Road plot. Comments by 2 June 2015.	Support. The application appears to comply with planning requirements.	
<u>4.b Results</u>				
SE/15/03604/ CONVAR	Willoughby Cottage, 10 Coombe Road, Otford	Removal of condition 3 (obscure glass on the first floor window(s) on the South/West elevation) and minor material amendment to SE/13/03338/HOUSE for the demolition of front bay window and part demolition to rear utility room; extension of roof height to facilitate habitable rooms in roof space to	Objection	Granted

		include six Velux windows and two dormer windows with balconies on rear elevation; alteration to front porch on south elevation to include pitched roof to porch and dining room and alterations to external fenestration – to show installation of a Velux roof window in the east facing pitch of the front gable.		
<u>4.c Appeals</u>				
<u>4.d Trees</u>				
SE/15/01500/ WTCA	18 High Street, Otford	Various works to trees in a Conservation Area.	For information only.	
<u>5. District Councillor's Report</u>				
Cllr Edwards-Winsor advised that there was nothing to report.				
<u>6. Other</u>				
Date of next meeting: 10 June 2015				