

OTFORD PARISH COUNCIL	Parish Clerk: Sharon Palmer 01959 524808 Email: clerk@otfordpc.co.uk	The School House 21 High Street Otford Sevenoaks Kent TN14 5PG
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MINUTES of a MEETING of the OPC PLANNING COMMITTEE at The School House on Wednesday 30 September 2015 from 9:15am

Present: Cllr J Verrall (in the Chair), District Cllr J Edwards-Winsor, Cllr N Rushby and Mr R Shelton (Co-opted member)

Also Present: Mrs S Palmer, Clerk

Public Forum. Mr Shelton requested that letters are sent to the occupiers of all properties displaying advertising posters and banners on the boundaries of their properties. This practice is illegal unless planning permission has been granted. It is also against the Otford Village Design Statement.

1. Apologies for Absence - Cllr M Whitehead.
2. Declarations of interest not previously notified - None.
3. To agree the Minutes of the previous meeting - None.
- 4 a. New applications – To submit consultation responses for the applications below and any other applications that require a response before the next meeting of the Committee.

Application reference	Address	Description	OPC Recommendation	SDC Decision
SE/15/02888/ HOUSE	12 Rye Lane, Otford	Erection of a single storey rear extension with two roof lights.	Support	
SE/15/02083/ FUL Amended App.	Bartram Farm House, Old Otford Road, Sevenoaks	Installation of a telecommunication mast associated equipment and access to replace existing mast located approx. 85m to the South West. Amendment: The red line on the site location plan has been amended.	Support subject to the SDC Arboricultural Officer being satisfied.	
SE/08/675/Ra	Sevenoaks Quarry, Bat & Ball Road, Sevenoaks	Non-material amendments to conditions attached to planning permission SE/08/675 and to the details approved pursuant to that permission. Note: This is a KCC planning application (see www.kent.gov.uk/planning).	No Comment.	
<u>4.b Results</u>				
SE/15/00803/ HOUSE	Reedhatch, Telston Lane, Otford	Demolition of existing detached garage and erection of extension with rooms in the roof to existing dwelling and incorporate new front porch and integral	Support	Granted

		garage.		
SE/15/01885/ FUL	Hatcham House, St Michaels Drive, Oxford	Installation of windows to the south and south-east elevation of the pre-preparatory school to facilitate use of internal void.	Support	Granted
SE/15/01863/ PART18	Railway Crossing 180m South of Oxford Station, Tudor Drive	Installation of a new stepped footbridge, between Tudor Drive and Evelyn Road, south of Oxford Station OS Grid reference TQ695737.	Objection	Granted (no Officer report available to view on SDC website)

5. District Councillor's Report - There were no extra items to add.

6. Other

- a. SE/15/01983/HOUSE – 11a Hillydeal Road, Oxford. Cllr M Whitehead will attend the Development Control Committee Meeting at SDC on 1 October 2015 to represent Oxford Parish Council.
- b. KCC has been informed of the flyposting around the entrance to Vestry Estate.
- c. A response has been received from Mr Les Jones, Arboricultural & Landscape Officer at Sevenoaks District Council regarding SE/15/02083/FUL – Bartram Farm House, Old Oxford Road, Sevenoaks, for the erection of a telephone mast. The applicant is being asked to move the access to an alternative location in order to retain the mature Oak tree.
- d. Sevenoaks District Council has started work preparing a new Local Plan for 2015-35. Part of the preparation is to identify the amount of land in the District that is available and suitable for new housing to meet all accommodation needs. Local residents, landowners, developers, businesses and other interested parties have been invited to put forward sites that may be suitable for future development and inclusion in the new Local Plan.
- e. The CIL monthly report for August 2015 has been received from SDC. Members agreed to add an additional item to the CIL List for Oxford Parish Council as follows: Upgrades to facilities at the Eric Dilley Pavilion.
- f. The Committee noted an email from SDC concerning the SDC review of existing housing strategy/policy workshop schedules for 1 December 2015.
- g. SE/15/02209/HOUSE – Mulberry Cottage, Row Dow, Oxford. Members noted that this planning application has been withdrawn.

The meeting closed at 10:30am.

Date of next meeting: 14 October 2015 at 9:15am in The School House.