

Draft Report of Services Committee Meeting held 26.1.15.

1. Present.

Cllr Mrs J Lawrey (Chairman), Cllrs. H Leicester, J Verrall, Cllr Mrs Ward

2. In attendance. Clerk, Assistant Clerk,

3. Apologies. Nil

4. Approval of minutes of last meeting.

Minutes were approved with no amendments.

5. School House.

Damp in the committee room was being monitored. D Boulind had investigated on roof and found cracks in chimney. He recommended removal of large stack and removal and sealing of top layers of other. Pointing also needs to be carried out on ridge slates. Awaiting advice from SDC planning department.

(post meeting note – JEW had spoken with new Conservation Officer and the removal of the large stack is NOT an option – approximate cost could be £15,000) The manhole cover had been replaced. Awaiting another quote to put paving in front garden and then put planters on it.

JV

JV

Access over step to Heritage Centre to be looked at.

JV

Committee considering removal of other hedge in the future.

6. Public Toilets

Research on refurbishment of toilets is continuing. Discussion to be had with St Bart's Church who own the building.

SS/JV

7. Emergency Plan

The plan had been updated and been circulated to council members.

8. Litter

Bin on Village Hall patio to be checked. Needed new base. Check with Otford Society about having a village clean-up day.

EW

Entry to be put in newsletter asking residents to clear up pavements outside houses.

SS

9. Dog Fouling

No problems reported

10. Graffiti.

None reported

11. Notice Boards

Orders have gone out for new boards to be made.

12. Signage

Assistant Clerk doing ongoing research into statutory signage, signs had been completed for OPC land/ areas. Sign Cleaning session after next meeting. SS

13. Defibrillators.

The defibrillators are checked regularly. HL to check with first responder about organising another training event. HL

14. Twinning.

The AGM had been well attended. Currently looking for villagers to join car sharing visit on 3-5th July

15. Newsletters.

Only 15 were now posted. Ask if residents want newsletter in different format. Notice to be put in church newsletter and Chronicle column to catch any new residents in undelivered roads who are not receiving newsletter SS
JL

16. Otford Cemetery

Checking on Contractors compliance is ongoing. Ditch clearing is constantly being checked and improved by FCS JV

17 Bridge over Railway

An open meeting had been held by Railtrack in the Village Hall. A large number of residents (and Kemsing residents) attended.

A straw poll taken showed majority of people favoured a footbridge. A number of emails had been received from residents on the subject.

18. Correspondence

Notice from KCC re Kent Library Consultation. Special meeting to be arranged in February to report to March Council meeting JL

19. Date of next meeting.

Monday 23rd March 2015