

RADIO

Constitution

1.0 Name

1.1 The name of the Association shall be Residents Against Development In Otford, normally known as RADIO.

2.0 Objects

2.1 The Association is established for the purpose of opposing the inappropriate development of roads, houses, flats or other types of accommodation in the Parish of Otford

2.2 In furtherance of this objective the Committee of the Association may:

2.2.1 Liaise with and where necessary, lobby the Parish, District and County Councils and any other relevant statutory body

2.2.2 Produce newsletters, reports, papers and any other relevant literature

2.2.3 Co-operate with any other voluntary agency, charity or individuals having similar aims to the Association and in particular work closely with the Otford Society

2.2.4 Undertake fund-raising activities

2.2.5 Hold public meetings

2.2.6 Open a bank account in the name of the Association

2.2.7 Undertake other activities consistent with its purpose, as necessary

3.0 Membership

3.1 Membership is open to any person supportive of our objectives who is above the age of 18. All members shall have one vote at general meetings of the organisation.

4.0 Meetings

4.1 An annual general meeting (AGM) shall be held within 15 months of the previous AGM for the purpose of receiving the Committee's report of the previous year's activities, approving the audited accounts for the year finishing at the end of the September prior to the AGM and of electing members of the Committee

4.2 A Special General Meetings shall be held if the Committee decides that it is necessary or at the written request of 10% of RADIO's membership

4.3 A quorum shall be 5% of RADIO's membership

4.4 A notice of a general meeting must be issued at least 14 days prior to the meeting. This notice may be provided by posting it on Parish notice boards and on other public boards in the village and by publishing it on the RADIO website.

4.4 If a quorum is not achieved at a general meeting the meeting shall be postponed and a new notice published. 14 days notice must be given of the reconvened meeting and the reconvened meeting must be held within one month of the previous meeting

5.0 Committee

- 5.1 The Committee shall consist of up to 8 members who shall be elected from the membership at the AGM. Nominations shall be made at the AGM and all nominations shall require a proposer and seconder. If there are fewer than 8 nominations all nominees shall automatically become committee members. If there are more than 8 nominees elections shall be held by secret ballot and the 8 nominees with the highest number of votes shall be elected. Nominees shall be expected to briefly introduce themselves to the meeting and inform the meeting of any financial or professional interests which are likely to be of concern to the Association.
- 5.2 At the first meeting of the Committee following the AGM the Committee shall elect from among its members the Chairman, Secretary, Membership Secretary and Treasurer of the Association. The Committee may also elect other officers as necessary.
- 5.2 The Committee shall ask the Otford Society to nominate a member of its Executive Committee to become a co-opted member of the Committee and may co-opt up to two other people. Co-optees do not have to be members of the Association. They shall attend in an advisory and non-voting capacity.
- 5.3 The Committee can have power to fill all casual vacancies from the membership
- 5.4 All committee members with voting rights shall have one vote; in the event of a tied vote the Chairman shall have the casting vote.
- 5.5 The Committee shall meet not less than once every other month.
- 5.6 The Quorum shall be one third of the voting members of the Committee.
- 5.7 The Committee shall receive a financial statement from the treasurer at each meeting
- 5.8 The Committee can pay all reasonable expenses to members of the Association. All items for which expenses are required shall be itemised and where possible receipts produced

6.0 Finance

- 6.1 All income raised by the Association shall be held in the Association bank account
- 6.2 All such income shall be used for the furtherance of the objectives of the Association and for no other purposes
- 6.3 The accounts of the Association shall be audited annually by a competent person who is independent of the Committee and of its members

7.0 Amendments

- 7.1 Amendments to the Constitution shall be passed by a two-thirds majority of the members attending and voting at a general meeting.
- 7.2 Voting shall be by show of hands.

7.3 Notice for all constitutional amendments must be publicly available to all members at least 7 days in advance of the general meeting

8.0 Dissolution

8.1 The Association may be dissolved by two-thirds of the members present and voting at a general meeting voting in favour of dissolution

8.2 Notice of dissolution shall be made publicly available to all members at least 14 days in advance of the meeting

8.3 If the meeting is not quorate, another meeting shall be held in not more than one month. 14 days notice shall be given for this meeting

8.4 If this meeting is inquorate, the Association may be dissolved by the Committee, provided that it is approved in a quorate meeting by two-thirds of the committee members present and voting.

8.5 Any funds remaining on dissolution shall be transferred to the Otford Society